

# ACE Leadership Summit Rubric

## Design a Tag

Name: \_\_\_\_\_

School: \_\_\_\_\_

District: \_\_\_\_\_

CATEGORY	8-10 Points Excellent	5-7 Points Above Avg.	2-4 Points Average	1 Point Needs Improvement
<b>Balance/ Use of space</b>	Excellent use of space, correct type of balance <input type="checkbox"/>	Good use of space, inconsistent balance <input type="checkbox"/>	Average use of space, incorrect type of balance <input type="checkbox"/>	Lots of empty space, no balance plan <input type="checkbox"/>
<b>Craftsmanship</b>	High quality, lots of care and neatness <input type="checkbox"/>	Good quality, neat, attention to detail <input type="checkbox"/>	Average effort, some problems with neatness <input type="checkbox"/>	Poorly done, messy, lack of care <input type="checkbox"/>
<b>Creativity &amp; Symbolism</b>	Extremely original, symbolism explained well, creative <input type="checkbox"/>	Idea creative, some explanation of symbolism <input type="checkbox"/>	Creative idea, but meaning may not be clear <input type="checkbox"/>	Little originality, no meaning or symbolism in design <input type="checkbox"/>
<b>School Name</b>	Name is an important element of the design <input type="checkbox"/>	Name is evident <input type="checkbox"/>	Name is small and hard to read <input type="checkbox"/>	No school name <input type="checkbox"/>
<b>Student Name</b>	Name is an important element of the design <input type="checkbox"/>	Name is evident <input type="checkbox"/>	Name is small and hard to read <input type="checkbox"/>	No student name <input type="checkbox"/>
<b>TOTAL POINTS</b>				

COMMENTS:	<b>Grand Total:</b>

Judges

Signatures: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# ACE Leadership Summit Rubric

## Employment Dynamics

**NAME:** \_\_\_\_\_

**School:** \_\_\_\_\_

**District:** \_\_\_\_\_

<b>CATEGORY</b>	<b>8-10 Points Excellent</b>	<b>5-7 Points Above Avg.</b>	<b>2-4 Points Average</b>	<b>1 Point Needs Improvement</b>
<b>QUALITY OF PRESENTATION</b>	Well-prepared, speaks clearly and directly to the audience, presents self in a confident manner, has good eye contact, uses the full time allowed, presentation makes sense and is logically sequenced. <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in making an oral presentation. <input type="checkbox"/>
<b>IDENTIFIES IMPLICATIONS OF LEAVING PROBLEM UNSOLVED</b>	Identifies long-term difficulties the business will face if the problem is not solved, in areas such as public relations, profitability, employee morale, hiring and retaining employees, etc. <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in identifying implications of leaving a problem unsolved. <input type="checkbox"/>
<b>IDENTIFIES SOLUTIONS</b>	Identifies several (at least 3) possible solutions. Solutions presented are reasonable. Student explains how each solution would impact the business over time. <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in identifying possible solutions. <input type="checkbox"/>
<b>CHOOSES A SOLUTION</b>	Explains why a certain solution was chosen and the reasons for this choice <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in choosing a solution to a problem. <input type="checkbox"/>
<b>ATTITUDE</b>	Demonstrates positive attitude Transmits enthusiasm <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show positive attitude <input type="checkbox"/>
<b>TOTAL POINTS</b>				
<b>COMMENTS:</b> <i>(Evidence of teamwork, if a group presentation)</i>				<b>Grand Total:</b>

Judges Signatures: \_\_\_\_\_

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# ACE Leadership Summit Rubric

## Career Planning

**NAME:** \_\_\_\_\_

**School:** \_\_\_\_\_

**District:** \_\_\_\_\_

<b>CATEGORY</b>	<b>8-10 Points Excellent</b>	<b>5-7 Points Above Avg.</b>	<b>2-4 Points Average</b>	<b>1 Point Needs Improvement</b>
<b>Quality of Presentation</b>	Student is well prepared, speaks directly to the audience, presents self in a confident manner, uses the full time allowed, presentation makes sense and is logically sequenced <input type="checkbox"/>	Missing one area from Excellent <input type="checkbox"/>	Missing two to three areas from Excellent <input type="checkbox"/>	Does not show proficiency in Quality of Presentation <input type="checkbox"/>
<b>Comprehensive-ness of Research</b>	Student indicates more than one research source, discusses outlook, salary, required skills, training requirements and pros and cons of the career <input type="checkbox"/>	Student indicates using one research source, discusses at least 3 of the following: outlook, salary, required skills and training requirements, discusses pros and cons of the career <input type="checkbox"/>	Research source unknown, discusses at least two of the following: outlook, salary, required skills and training requirements; does not discuss pros and cons <input type="checkbox"/>	Does not indicate research source, discusses only one of the following: outlook, salary, required skills and training requirements; does not discuss pros and cons <input type="checkbox"/>
<b>Research Sources</b>	Student indicates using three or more research sources (i.e career video, career info websites, informational interview, job shadow, internship, volunteer work, etc.) <input type="checkbox"/>	Student indicates using two research sources (i.e career video, career info websites, informational interview, job shadow, internship, volunteer work, etc.) <input type="checkbox"/>	Student indicates using one research sources (i.e career video, career info websites, informational interview, job shadow, internship, volunteer work, etc.) <input type="checkbox"/>	Student does not indicate using any research sources <input type="checkbox"/>
<b>Realistic Choice of Career</b>	Students reflects on how this career fits his/her interests, skills, abilities and values <input type="checkbox"/>	Missing one area from Excellent <input type="checkbox"/>	Missing two to three areas from Excellent <input type="checkbox"/>	Does not show proficiency in Realistic Choice of Career <input type="checkbox"/>
<b>Appearance and Body Language</b>	Demonstrates positive attitude, transmits enthusiasm, neatly dressed, displays no distracting mannerisms <input type="checkbox"/>	Missing one area from Excellent <input type="checkbox"/>	Missing two to three areas from Excellent <input type="checkbox"/>	Does not show positive attitude <input type="checkbox"/>
<b>TOTAL POINTS</b>				
<b>COMMENTS:</b>				<b>Grand Total:</b>

Judges Signatures: \_\_\_\_\_

\_\_\_\_\_

# ACE Leadership Summit Rubric

## Event Planning

Name: \_\_\_\_\_

School: \_\_\_\_\_

District: \_\_\_\_\_

CATEGORY	8-10 Points Excellent	5-7 Points Above Avg.	2-4 Points Average	1 Point Needs Improvement
<b>Quality of Presentation</b>	Student is well prepared and organized, speaks directly to the audience, presents self in confident manner, presentation makes sense and is logically sequenced. <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate pre-planning skills <input type="checkbox"/>
<b>Invitation</b>	Student discusses purpose of the event, location, time and general description of the event. <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate an understanding of the basic elements of the event <input type="checkbox"/>
<b>Budget Description</b>	Student discusses in detail the expenses of the event including but not limited to: room rental cost, food (including plates, napkins, etc.), invitations, music, decorations, etc. <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate a realistic understanding of the cost of the event. <input type="checkbox"/>
<b>Time Line (Planning Guide)</b>	Student discusses the time line necessary for planning this event (locating the space, sending invitations, arranging for food and music, purchasing decorations, etc) <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate a realistic time line <input type="checkbox"/>
<b>Appearance and Body Language</b>	Demonstrates positive attitude, transmits enthusiasm, neatly dressed, displays no distracting mannerisms <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show positive attitude <input type="checkbox"/>
<b>TOTAL POINTS</b>				
COMMENTS: <i>(Evidence of teamwork, if a group presentation)</i>				<b>Grand Total:</b>

Judges Signatures: \_\_\_\_\_

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# ACE Leadership Summit Rubric

## Interviewing

**NAME:** \_\_\_\_\_

**School:** \_\_\_\_\_

**District:** \_\_\_\_\_

<b>CATEGORY</b>	<b>8-10 Points Excellent</b>	<b>5-7 Points Above Avg.</b>	<b>2-4 Points Average</b>	<b>1 Point Needs Improvement</b>
<b>APPEARANCE/ DRESS</b>	Hair neat Limited jewelry Appropriate make-up No jeans, t-shirts or tennis shoes Clothes ironed - no tears, holes, etc. Dressed for interview <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in appearance <input type="checkbox"/>
<b>TALKING TO THE INTERVIEWER</b>	Greets interviewer using name Firm handshake Polite Thanks interviewer Attentive to other interviews <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in talking to the interviewer <input type="checkbox"/>
<b>BODY LANGUAGE</b>	Confident behavior Good eye contact Sits attentively No nervous behavior Shows interest <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in body language <input type="checkbox"/>
<b>QUESTIONS</b>	Answers questions completely Good English skills Avoids slang Does not interrupt interviewer Turns negatives into positives Logical, practiced answers to the questions <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in answering questions <input type="checkbox"/>
<b>ATTITUDE</b>	Demonstrates positive attitude Transmits enthusiasm Speaks loud and clear <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show positive attitude <input type="checkbox"/>
<b>TOTAL POINTS</b>				
<b>COMMENTS:</b>				<b>Grand Total:</b>

Judges Signatures: \_\_\_\_\_

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# ACE Leadership Summit Rubric

## Job Applications

Name: \_\_\_\_\_

School: \_\_\_\_\_

District: \_\_\_\_\_

<b>CATEGORY</b>	<b>8-10 Points Excellent</b>	<b>5-7 Points Above Avg.</b>	<b>2-4 Points Average</b>	<b>1 Point Needs Improvement</b>
<b>Neatness/ Presentation</b>	No erasures or cross-outs; blue or black pen used; legible; consistent size of printing <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate neatness <input type="checkbox"/>
<b>Spelling, Grammar, Capitalization, &amp; Grammar</b>	No spelling errors; correct capitalization and punctuation; correct verb tenses <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate an understanding of proper mechanics and grammar <input type="checkbox"/>
<b>Former Employers</b>	All employers listed from the most recent to the past; contact, address, and phone number listed <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate an understanding of how to list former employers <input type="checkbox"/>
<b>References</b>	Includes name, address, and phone numbers; no family members <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate understanding of how to list references <input type="checkbox"/>
<b>Questions, Signature, and Date</b>	All questions are answered; NA or a line is drawn in all blank spaces; signature and date <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not demonstrate an understanding of how to complete an application <input type="checkbox"/>
<b>TOTAL POINTS</b>				
<b>COMMENTS:</b>				<b>Grand Total:</b>

Judges Signatures: \_\_\_\_\_

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# ACE Leadership Summit Rubric

## Personal Finance

**NAME:** \_\_\_\_\_

**School:** \_\_\_\_\_

**District:** \_\_\_\_\_

CATEGORY	8-10 Points Excellent	5-7 Points Above Avg.	2-4 Points Average	1 Point Needs Improvement
<b>REALISTIC BUDGET</b>	Budget is within means Major expenses covered Shows responsibility Shows a savings plan Contains some type of tracking tool	Missing one or two areas from Excellent	Missing three or more areas from Excellent	Does not show proficiency in budgeting
<b>COMPREHENSIVENESS AND ACCURACY</b>	All common expenses are covered Expenses are realistic Contains short term goals Contains long term goals	Missing one or two areas from Excellent	Missing three or more areas from Excellent	Does not show proficiency in creating an accurate budget
<b>PRESENTATION</b>	Confident Good eye contact Speaks loud and clear Organized Uses visual aids	Missing one or two areas from Excellent	Missing three or more areas from Excellent	Does not show proficiency in presenting
<b>JUSTIFICATION OF BUDGET ITEMS ACKNOWLEDGING TRADE OFFS</b>	Can justify each expense Budget is prioritized Can show trade offs Allows for unexpected expenses	Missing one or two areas from Excellent	Missing three or more areas from Excellent	Does not show proficiency in justifying a budget
<b>APPEARANCE AND BODY LANGUAGE</b>	Demonstrates positive attitude Transmits enthusiasm Neatly dressed No distracting mannerisms	Missing one or two areas from Excellent	Missing three or more areas from Excellent	Does not show positive attitude
<b>TOTAL POINTS</b>				
<b>COMMENTS:</b>				<b>Grand Total:</b>

Judges Signatures: \_\_\_\_\_

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# ACE Leadership Summit Rubric

## Entrepreneurship

**NAME:** \_\_\_\_\_

**School:** \_\_\_\_\_

**District:** \_\_\_\_\_

<b>CATEGORY</b>	<b>8-10 Points Excellent</b>	<b>5-7 Points Above Avg.</b>	<b>2-4 Points Average</b>	<b>1 Point Needs Improvement</b>
<b>CONTENT</b>	Business plan clearly described to include: Business name, an advertisement, and the 5-minute oral presentation <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show required research <input type="checkbox"/>
<b>ORGANIZATION</b>	Business idea adequately developed; Logical sequence of ideas; Business plan clearly evident <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show required organization <input type="checkbox"/>
<b>DELIVERY</b>	Student is well prepared and organized, speaks directly to the audience, presents self in confident manner, presentation makes sense and is logically sequenced <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show positive attitude <input type="checkbox"/>
<b>Appearance and Body Language</b>	Demonstrates positive attitude, transmits enthusiasm, neatly dressed, displays no distracting mannerisms <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show positive attitude <input type="checkbox"/>
<b>PRESENTATION</b>	Confident; good eye contact; speaks loud and clear; organized; uses visual aids <input type="checkbox"/>	Missing one or two areas from Excellent <input type="checkbox"/>	Missing three or more areas from Excellent <input type="checkbox"/>	Does not show proficiency in presenting <input type="checkbox"/>
<b>TOTAL POINTS</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMMENTS:</b>				<b>Grand Total:</b>

Judges Signatures: \_\_\_\_\_  
 \_\_\_\_\_