



Pathway: Business Management

Plan of Study: Business Administration/Finance

Career Goal (O*Net Code):

Banking/Accounting, Business Administration - Finance

520301, 520302, 520304

Suggested High School Courses

High School	9 th	Core Academic Courses*:	Physical Science, Algebra I, World Geography, English I, Physical Education	Suggested Electives: Band, Art
		Career Path Courses:	Intro to Computers	
10 th	10 th	Core Academic Courses*:	Biology, Algebra II, English II, Spanish	Suggested Electives: Band, Art, Social Studies Inquiry.
		Career Path Courses:	Multimedia	
11 th	11 th	Core Academic Courses*:	Geometry, US History, English III	Suggested Electives: Yearbook, Street Law, Spanish
		Career Path Courses:	Business Management and Accounting I	
12 th	12 th	Core Academic Courses*:	Psychology, Government, English IV	Suggested Electives: Yearbook
		Career Path Courses:	Accounting II	

Secondary to Postsecondary Linkages & Certifications

Recognition for Advanced Learning	Postsecondary Credit Options: Articulation Agreement, Dual Credit Northeastern Junior College
	Industry Recognized Certificate(s) or License(s): CPA

Colorado Postsecondary Programs Available

Colorado Institutions

Entrance Exams/Requirements

Postsecondary Education Opportunities	Colorado Postsecondary Programs Available			Colorado Institutions	Entrance Exams/Requirements
	Certificate	Business Administration Business/Executive Office Assistant		Northeastern Junior College Morgan Community College	High School Diploma/GED
	Associate Degree	Marketing Management Accounting Business Administration Entrepreneurship Computer Applications Web Design		Northeastern Junior College Aims Community College Arapahoe Community College	High School Diploma/GED
	Bachelor Degree	Accounting, Finance, Human Resource Management, International Business, Management, Economics/Business		University of Northern Colorado Colorado State University Adams State College Colorado School of Mines Fort Lewis College	High School Diploma

Graduate Degree	Business/Finance Degree	University of Colorado	See each school's Admissions website
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Cluster Overview: The **Management and Administration Career Cluster** prepares students for careers that encompass planning, organizing, directing and evaluating business functions essential to efficient and productive business operations. Business Management and Administration career opportunities are available in every sector of the economy.

Extended Learning Experiences

<p>Curricular Experiences:</p> <p>Business work study</p>	<p>Extracurricular Experiences:</p> <p>Future Business Leaders of America DECA</p>
<p>Work-Based Learning Experiences: Career Preparation – Paid and Unpaid, Job Shadowing, Internships</p>	<p>Program Accreditation and/or Professional Association(s): <i>FBLA-PBL</i> <i>Business Professionals of America</i></p>
<p>Service Learning Experiences: Community Service Volunteer</p>	

Career Options:		Salary Range:
Certificate	Administrative Assistant, Secretary,	\$- \$\$
Associate Degree	Legal Secretary, Wedding Consultant, Data Entry Clerk	\$- \$\$
Bachelor Degree	Accountant, Finance Manager, Advertising Executive	\$\$\$-\$\$\$\$
Graduate Degree	Chief Executive Officer, Biotechnology Business Developer, Chief Financial Officer	\$\$\$-\$\$\$\$

* \$ = \$15-25,000; \$\$ = \$25-55,000; \$\$\$ = \$55-90,000; \$\$\$\$ = Above \$90,000

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