

# Using AGS Degrees in Career & Technical Education Programs

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## *Rule:*

According to State Board policy BP 40(<http://www.cccs.edu/SBCCOE/Policies/BP/PDF/BP9-40.pdf>) there are two types of AGS degrees; a general AGS and a technical AGS. The Technical AGS is used as a technical pre-professional transfer degree with a major field specified. It is designed for students to transfer into a baccalaureate degree program with junior standing, based on a written articulation agreement with one or more designated institutions. This type of AGS degree is allowable within an approved Career & Technical Education Program if it meets the following requirements:

- Maintains written articulation agreement with one or more designated institutions.
- The course of study for the various fields of specialization must be outlined in the college catalog as well as the identification of the baccalaureate institution(s) that have agreed to accept the program in transfer.
- The AGS Degree is limited to 60 credits, and requires at least 30 semester hours of general education. The other hours will be subject to the terms of the agreement with the baccalaureate institution(s).

## *Review and Update Program Approvals:*

1. Check existing program approvals to determine what degrees have already been approved for the program at [http://ctep.cccs.edu/energizer/reports/report\\_list.jsp#appschool](http://ctep.cccs.edu/energizer/reports/report_list.jsp#appschool).
2. Technical AGS degrees meeting the requirements can be added to the program approval through a program revision or at time of renewal.
3. After the program revision or approval process is complete, the system CTE Office will notify Carl Einhaus, Director of Enrollments Services, to create the new code in Banner. Carl will then notify the appropriate person(s) at the colleges which will offer the new CTE AGS program that the program was approved and created in Banner.

## *Prepare for Student Record Management in Banner:*

A method to record in Banner, report, and include in the Perkins funding formula for students in eligible CTE AGS programs has been created. In short, a student pursuing approved CTE AGS degree must have a Minor Code attached to their curriculum by each institution's Records Office.

Below are two suggested methods recommended in consultation with IR staff from the system colleges. The best fit will depend on the college as to who would be best able to identify these students – it might be the program chair, advisor, or faculty. The methods are:

- 1) Identify students by courses taken within an AGS sequence. If programs at a college are very similar, this could produce inaccurate results.
- 2) Contact program departments to see if information has been kept internally on AGS students.

It will also be important to develop a process with your Records Office to identify and record new students pursuing these AGS CTE programs in the future.

*Once the students have been identified, institutions will need to do one of the following\*:*

- 1) For students currently enrolled in AGS, student names and S#'s for each Minor Code should be emailed to the college Registrar for addition of the minor code.
- 2) Students enrolled in another program (like AAS) will need to be instructed to complete a Change of Program Form and submit it to the Records Office

\*NOTE: Students may not have a minor code entered in Banner until the AGS degree has been added to the Program Approval and received CCCS and CDHE approval.

*Existing minor codes:*

<b>Program Name</b>	<b>Program (Minor) Code</b>	<b>CIP #</b>
Criminal Justice (Detention)	CJD	430103
Computer Information Systems	CIS1	110101
Mass Communications	MSSC	100105
3D Design and Animation	3DAN	100304
Digital (Media) Journalism	DMJ1	090702
Interactive Training and (Solutions) Simulations	ITS3	130501
Multimedia Tech	MMTC	500602

(Note to Registrars: these minor codes are effective starting with the summer (201110) term so cannot be updated for any term before that.)

For degree paths not included above, new Program (Minor) Codes will be created after they have been approved by CCCS through the program approval or revision process and sent to the appropriate college personnel.