

Arapahoe/Douglas
Youth in the Works

16-21 Years Old



WIA Eligibility Documentation Checklist

To be considered eligible for Arapahoe/Douglas Works! Youth WIA services, customers must submit complete documentation from each category below:

Identification

Choose One:

Colorado I.D.
and
Signed Social Security Card

OR

School I.D. (17 and under)
Signed Social Security Card
and
Birth Certificate

Males 18+ need to provide proof of selective service registration

Income Documentation

Choose One:

- TANF/Food Stamps - Arapahoe/Douglas Works! can provide documents
- Supplemental Security Income - Social Security documents
- Homeless - A written statement from a homeless shelter, a written statement from individual providing residence, and/or a self attestation
- Foster Child - Court documents or written statement from local agency stating you are a ward of the state
- Disability - Medical records, letter from drug/alcohol rehabilitation agency, physician's/psychiatrist's/psychologist's statement, or school records (IEP). All documents must be less than one year old
- Family Six Month Income* - Social Security cards and proof of income (paystubs, letter from employer, W2). *If you are a homeless youth, foster child, youth with a disability or are not claimed on parent taxes, you are considered a Household of One. Individual proof of income (for the past six months) and individual's Social Security card are required to be eligible under Household of One

Barrier

Choose One:

- Youth Offender - Juvenile/criminal justice/court documents, a letter from parole/probation officer or police records
- Pregnant/Parenting - A copy of child's birth certificate, a physician's note or a statement from a school program for pregnant teens
- Foster Child - Court letter/court documents or a written statement from a state/local agency stating youth is ward of the state.
- Homeless/Runaway - A written statement from a homeless shelter, a written statement from individual providing residence and/or a self attestation
- Dropout - Self-attestation and/or letter from school
- Basic Skills Deficient - TABE test
- Youth Needs Assistance - An attestation filled out specifying what youth needs assistance for

